

Instructions for completing the online application:

To begin the online application, please click on the "START ONLINE APPLICATION NOW" button on the bottom of this page. If you have previously used the UNCFSP registration system, use your login and password to continue, otherwise please register as a new user. If registration is successful, the applicant is instantly notified and an email confirmation will be received.

Please keep in mind that application information is officially submitted as it is entered online. Therefore, you WILL NOT find an official SUBMIT button. You may go in at any time before the deadline to modify your application.

STEP 1 – PERSONAL INFORMATION

The applicant must specify his/her permanent mailing address; telephone & fax number(s) and secondary email address. He/she must also indicate citizenship, gender, ethnicity, and disability status (see definitions below).

The JFPF Fellowship is targeted to students who are underrepresented in the STEM disciplines. Thus, women, ethnic minorities and persons with disabilities are strongly encourage to apply.

Definitions for Eligible Applicant Background

Native American : A person who is an American Indian, Eskimo, Aleut and regarded as such by the community of which the person claims to be a part; a person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

Hispanic: A U.S. citizen of Hispanic heritage, from any of the Spanish-speaking areas of Latin America or the following regions: Mexico, Central America, Puerto Rico, Cuba, South America or the Caribbean Basin, regardless of race.

Asian: A female, U.S. citizen who origins are the original peoples of East Asia, Southeast Asia or the Indian subcontinent. This area

includes, for example, China, India, Indonesia, Japan, Korea, and Vietnam.

Hawaiian/Pacific Islander: A person having origins in any of the original peoples of Hawaii; the U.S. Pacific territories of Guam, American Samoa, and the Northern Marianas; the U.S. Trust Territory of Palau; the islands of Micronesia and Melanesia; or the Philippines.

African American, not of Hispanic origin: A U.S. citizen having origins in any of the black racial groups of Africa.

White, not of Hispanic Origin: A female, U.S. citizen having origins in any of the original peoples of Europe.

Individual with Disabilities: An individual having a physical or mental impairment that substantially limits one or more major life activities; who has a record of such impairment; or who is regarded as having such impairment. Disabilities can be physical, visual, hearing, developmental and/or neurological. Learning and behavioral disorders are not included.

[Certification Statement/Disclosure](#)

Please read the Disclosure Statement, and, if true, enter your name in the space provided. You do not need to print this page and mail it to the JFPF office.

[STEP 2 – BACKGROUND INFORMATION](#)

[Colleges and Universities Attended](#)

Indicate the colleges and universities you have attended (starting with the most recent first), along with the dates attended, GPA and degree pursued. Please indicate what discipline you studied, as well as whether or not you have completed the degree. Please provide an explanation if you choose "no".

[Academic/Research Activities](#)

Please, specify any honors/awards, scholarships/fellowships, student activities and/or NASA-related research activities (acquired anywhere) that you have been awarded or involved with. Use the drop down menu to choose your NASA-specific activity. In the description box, be sure to highlight any previous research experiences. Also be sure to highlight the activities that occurred at a NASA center or occurred as a result of your participation in a NASA-sponsored event/program.

Please indicate the graduate school (name and location) that you plan to attend during the Fall 2008 semester, the degree you plan to pursue, the discipline, and the anticipated date of graduation.

STEP 3 – UPLOAD RESUME

Resume

Prepare a clear and concise resume in the traditional format. Please be sure to include any publications, patents and conference presentations, if applicable. There is a 2-page maximum and, 10 point font minimum for the resume.

You can only upload these types of files for both the research plan and the resume files: Microsoft Word (*.DOC), Adobe Acrobat (*.PDF), Corel WordPerfect (*.WPD) or plain text file (*.TXT).

STEP 4 – SUPPLEMENTAL INFORMATION

Please be sure to answer all questions in the supplemental information section.

Recommenders

Enter 3 Recommender's name, phone number and valid e-mail address. Please provide this information for three individuals who have agreed to submit an online recommendation form for you. Once their contact information is entered, the system will send an automatic email to each recommender with specific instructions they must follow in order to complete the required online recommendation form. These persons should be able to speak to your academic and research ability for successful matriculation in a graduate degree program.

Periodically return to your account to verify that your recommendations have been received.

Please understand that our application requires recommenders to complete a very specific recommendation form. Therefore, letters will not be accepted. Please advise your recommender to include all supporting comments on the recommendation form provided.

Should recommenders encounter problems trying to access the recommendation form, encourage them to seek assistance with the technical support staff. Technical support may be reached anytime at techsupport@uncfsp.org

Proposed plan of research

Prepare a clear, concise, and original proposal that describes the NASA-related research project you will pursue during the fellowship tenure. The proposal should include a research plan, study objectives, methodology, key elements, milestones, and a timetable. There is a 3-page maximum (excluding figures and graphs) and 11-point font minimum on the research plan/proposal. Likewise, additional figures and graphs should not exceed 3 pages.

A sample proposal has been provided at [here](#).

Additional Information

Please provide any additional comments or remarks that you want the reviewers to consider when reading your application in the "Supplementary Remarks" section.

QUESTIONS or COMMENTS:

If you have any questions or concerns, please write (see address below), call the JFPF Administrators at 1-800 231-9155 or send them an email message at hgjfellows@uncfsp.org

NASA-Harriett G. Jenkins Pre-doctoral Fellowship Project (JFPF)
C/o United Negro College Fund Special Programs Corporation
(UNCFSP)

2750 Prosperity Avenue, Suite 600

Fairfax, VA 22031

Toll Free: (800) 231-9155

To obtain a status regarding your application and your transcripts, you may log in using your current user name (email address) and password.