

Sample Campus Calendar

JUNE- JULY

Programmatic:

- Meet with Community/Campus Taskforce members and Program Team to plan upcoming year.
- Meet with student leaders and conduct focus group to determine campus climate and sensitivity to issues.
- Complete and return Campus Assessment.
- Complete a Schedule of Events.

Administrative:

- Gather campus policies and protocol on sexual assault, domestic violence, and stalking. If necessary, figure out your campus policies and procedures for implementing new campus-wide policies.

AUGUST/SEPTEMBER

Programmatic:

- Kick-off event. Host a mixer, reception or rap-session with students.
- Meet with campus groups and leaders to get program buy-in.
- Host a “First Year Student Orientation.”
- Facilitate information workshops at Orientation Programs.
- Facilitate information workshops in Residence Halls.
- Facilitate information workshops in First Year Student seminars.
- Recruit and train STOP NOW! Peer Educators.
- Meet with Community and Campus Task Force.

Administrative:

- Complete campus assessment tool to assess the needs on your campus.
- Review your campus policies on domestic violence, dating violence, and stalking.
- Assemble a team to review your campus policies on violence against women.
- Set up a calendar to revise or create policies and procedures.
- Administer pre-assessment to student body.

OCTOBER: DOMESTIC VIOLENCE AWARENESS MONTH

Programmatic:

- Facilitate workshops and roundtables throughout the month on domestic violence, dating violence, and stalking. Note: Planning for Domestic Violence Awareness Month should begin in August or Early September.
- Begin conducting workshops for campus security and judicial disciplinary board.

NOVEMBER/DECEMBER

Programmatic:

- Facilitate workshops for faculty and staff members.
- Train Peer Educators (on-going learning and in-Service).
- Meet with Community and Campus Task Force.

Administrative:

- Continue efforts to revise campus policies and procedures.
- Plan an awareness campaign to publicize the new or revised policies and procedures.
- Submit evaluations and reporting forms for end-of-the year progress reports.
- Administer post-test to student body.

JANUARY

Programmatic:

- Mandatory follow-up training for representatives.
- STOP NOW! Peer Educators facilitate workshops in dormitories.
- Post revised policies and procedures on college/university website or other centralized location.
- Send out information to students regarding new policies/procedures.
- Begin planning for Sexual Assault Awareness Month.

Administrative:

- Program Evaluation

FEBRUARY

Programmatic:

- Confirm speakers and workshops for Sexual Assault Awareness Month.
- Campus security and judicial disciplinary board receive on-going training.
- STOP NOW! Peer Educators conduct campus activities to increase awareness.
- Meet with Community and Campus Task Force.

MARCH: WOMEN'S HISTORY MONTH

Programmatic:

- Co-sponsor workshops and seminars with student groups on the contributions and achievements of African-American Women.

APRIL: SEXUAL ASSAULT AWARENESS MONTH

- Facilitate workshops and roundtables throughout the month on sexual assault in residence hall and in classrooms.

MAY: END OF ACADEMIC YEAR

Programmatic:

- Program wrap-up.
- Hold Community and Campus Taskforce meeting.
- Host a year-end reception for STOP NOW! Peer Educators.
- Create sustainability plan for review.
- Submit evaluations and reporting forms for end-of-the year progress reports.

JUNE:

Administrative:

- Program evaluation and planning for upcoming year.